



George Long Elementary PTO
 829 South Union Street
 Grass Lake, MI 49240
 glepto@grasslakeschools.com
 (517) 522-5590



***** MINI GRANT APPLICATION *****

DATES: Applied: _____ Desired: _____

APPLICANT: Name(s): _____

PURPOSE OF THE FUNDS: Please describe the scope and goals of the item(s)/activity you are requesting. Attach all supporting documents and/or brochures.

Description: _____

BENEFICIARY: Please list the grade(s), class(es), or student group(s) who will benefit.

AMOUNT REQUESTED: Please itemize all costs for the grant.

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Shipping & Handling	\$ _____
Taxes	\$ _____
<u>TOTAL AMOUNT REQUESTED:</u>	\$ _____

If total costs exceed amount requested, please list other sources of funding. _____

PLEASE NOTE: Grant funds must be used within the school year in which it was approved. Remaining and unused funds of any Grant after June 30th (of the current year) will be placed back into the grant budget unless agreed upon by the requester and the current PTO. *Grants approved before September 2, 2014 are the exception and will still be honored.* *** **GRANT REQUEST ARE NOT NECESSARY** for Field Trip busing. PTO has 1 field trip busing expense budgeted per grade. If your class chooses to go on an additional trip beyond the grade shared trip, the PTO does not guarantee busing funds.

PTO Board Members Only

This mini grant application has been: APPROVED DENIED Date: _____

Justification: _____

 PTO Representative

 Position